

Michael J. Ortega
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EXPERIENCE

Cochise County, Arizona

July 2007 – Present

County Administrator

Chief Administrative Officer of all County operations; preparation and administration of annual budget (\$175M), led development and implementation of Strategic Plan; act as liaison to Elected Officers, community groups, and citizens; ensure the implementation of Board policies. Directly responsible for management of personnel and resources of all appointed officials and internal service departments.

City of Douglas, Arizona

June 1, 1995 - Sept. 2004

April 2005 – June 2007

City Manager

Executive Director of all City operations; coordinated municipal activities and contact with other governmental agencies, community groups and citizens; supervision and control of the development of plans, programs, and projects for the City Government, budget preparation and control, personnel administration, property management, and purchasing and inventory control.

Arizona Department of Transportation

Sept. 2004 – April 2005

Arizona State Engineer

Assistant Director, responsible for leading the Intermodal Transportation Division (ITD) and the execution of the State's Highway improvement plan. Direct responsibility for management of 2,100 employees in all aspects of the planning, design and construction of the State's highway system.

City of Douglas, Arizona

April 1994 - May 1995

Public Works Director/City Engineer

Responsible for the management of all services and activities including budget of the Public Works Department; Streets, Maintenance, Sanitation, Parks & Cemetery, Administration, Vehicle Maintenance, Water, and Wastewater.

Greiner, Incorporated

May 1993 - April 1994

Project Manager

Responsible for all aspects of managing the design of a \$30 million fast-track design/build freeway project in Southern California. Responsibilities included personnel scheduling, roadway design, utilities design and coordination, budget tracking, progress tracking, and coordination with public agencies, contractor and other professional consultants.

Pima County Department of Transportation and Flood Control District

March 1990 - May 1993

Manager, Engineering Division

Responsible for all aspects of directing and managing the planning, programming, and implementation of Pima County's 5-year Transportation (\$55 Million) and Flood Control (\$61 Million) Capital Improvement Programs.

August 1988 - March 1990

Manager, Transportation Planning and Development Division

Responsible for all aspects of directing and managing the review of land development projects for compliance with applicable Federal, State, and local regulations and civil engineering standards.

March 1988 - August 1988

Supervisor, Improvement Plans and Hydrology Section

Responsible for supervising the civil engineering review of subdivision improvement plans and drainage reports.

Jerry R. Jones and Associates, Incorporated

August 1985 - March 1988

Project Manager

Responsible for all aspects of managing the engineering of large land development projects from early conceptual planning through construction.

April 1984 - August 1985

Project Engineer

Responsible for the design of large arterial roadways and flood control projects using applicable engineering standards and regulations.

IBM Industrial Engineering Department

December 1982 - May 1983

CADAM Coordinator

Responsible for establishing a training program for the industrial engineers within the department in the use of CADAM (Computer Augmented Design and Manufacturing) for the design of production processes.

Architectural Drafting - Self Employed

September 1978 - 1994

Architectural Drafter

Responsible for the drafting of construction documents for over 60 residential and small commercial buildings for approval by regulating agencies and funding institutions.

EDUCATION

Harvard University

2003 John F. Kennedy School of Government
Graduate of Executive Management Program (July 6 – 25, 2003)

University of Arizona

1995 Masters of Business Administration
1984 Bachelors of Science Civil Engineering

Cochise College

1981 Associate of Science pre-Architecture-Engineering
Architectural Drafting Certificate

REGISTRATIONS

Professional Engineer (Civil)/Arizona, #22721
Professional Engineer (Civil)/California, #C44119

AFFILIATIONS/VOLUNTEER

- Arizona City/County Management Association Board of Directors (2013-Present)
- Arizona-Mexico Commission co-Chair of Border Issues Committee (200-2008)
- Arizona Town Hall Board of Directors (2002-2004, 2006-2008)
- Cochise Community Foundation Board of Directors (2005-2011)
- Douglas Area Community Fund Advisory Board (2007-Present)
- Douglas Unified School District #27 Board of Trustees
 - (Member - 2010-2012, President - 2012-Present)
- NALEO - National Association of Latino Elected and Appointed Officials - Member
- Western Borderlands Development Initiative Advisory Board (2001 – 2005)
- Youth Baseball Coach (1986-1994, 2002-2009)
- Youth Baseball League Board of Directors (1994-1996, 2005-2006)
- Youth Soccer Coach (1994-2012)
- Youth Soccer League Board of Directors (1999-2010)
- 4H - Community Leader-(2008-2012), Woods Leader-(1996-1998, 2002-2012)